



Board of Trustees Meeting

Monday February 24th, 2025, at 4:00 p.m.

Please silence cell phones and electronics.

Zoom Meeting is available as a courtesy for viewing purposes only.

MEETING INFORMATION

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township. At the end of the meeting there will be time for citizen comments.

APPROVAL OF AGENDA

FISCAL OFFICER Laura Tuttle

Report / Recommendations

1. Recommendation to approve regular purchase orders 2025-00325 through 2025-00379 and payments in the amount of \$148,038.04.

Included in the payments are the following:

- \$38,804.34 to Cargill for road salt (Service)
- \$16,880 to Envision Group for zoning policy updates (Zoning)

Roll Call

2. Recommendation to approve the Board of Trustees Regular Meeting minutes for the 11/25/24, 12/9/24, 12/16/24, 1/13/25, 1/27/25, and 2/10/25 meetings.
3. Recommendation to approve the 12/16/24 Board of Trustees Settlement Meeting minutes.
4. Recommendation to approve the 12/30/24 Board of Trustees Special Meeting minutes.
5. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli
Report / Recommendations

1. Recommendation to hire Amanda Carey as a part-time Communication Specialist at a rate of \$25.43 effective March 2, 2025, and subject to compliance with all rules and regulations of Bath Township, along with a one-year probationary period.
2. Recommendation to hire Emily Mullenix as a part-time Communication Specialist at a rate of \$25.43 effective March 2, 2025, and subject to compliance with all rules and regulations of Bath Township, along with a one-year probationary period.

Fire Chief Rob Campbell
Report / Recommendations

Service Director Caine Collins
Report / Recommendations

1. Recommendation to purchase thirteen vehicle radios from VASU Communications, at a cost not to exceed \$41,000.00.
2. Recommendation to accept the change order with Classical Construction for the shingle replacement of the Service Department building in the amount of \$33,500.

Interim Parks Director Caine Collins
Report / Recommendations

Planning Director / Zoning Inspector William Funk
Report / Recommendations

Administrator Vito F. Sinopoli
Report / Recommendations

1. Recommendation to accept a \$400 donation from Dr. Robert Kroeger via the Summit County Historical Society to support the Discover Bath Barns Subcommittee in its goals of preserving and interpreting the history of Summit County and Akron.
2. Resolution 2025-10 Organization Amendment 03 Cemetery Plot Buyback

TRUSTEES: Elaina Goodrich, Sharon Troike, and Sean Gaffney

COMMUNITY UPDATES:

James McClellan Discover Bath Barns

FUTURE TRUSTEE MEETINGS AND EVENTS

Zoning Commission	February 27, 2025, 6pm	Trustee Meeting Room
Appearance Review Commission	March 3, 2025, 5pm	Trustee Meeting Room
Board of Trustees Meeting	March 10, 2025, 6:30pm	Trustee Meeting Room
Heritage Corridors of Bath	March 12, 2025, 4:30pm	Trustee Conference Room
Water and Sewer District Board	March 17, 2025, 6pm	Trustee Conference Room
Board of Zoning Appeals	March 18, 2025, 7pm	Trustee Meeting Room
Park Board	March 20, 2025, 6pm	Trustee Meeting Room
Board of Trustees Meeting	March 24, 2025, 4pm	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZENS' COMMENTS

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.
Citizens will identify themselves by name and address.
Citizens' comments will be limited to 5 minutes each.
Citizens' comments must be addressed to the Board.
A citizen is called out of order twice. He or she will then be asked to leave.*

THANK YOU FOR ATTENDING / ADJOURNMENT

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
000000346	02/24/2025	02861	SINOPOLI, VITO	ACH VENDOR PAY	\$140.54
000000347	02/24/2025	gaffney, sean	GAFFNEY, SEAN	ACH VENDOR PAY	\$170.89
000000348	02/24/2025	02804	FUNK, WILLIAM	ACH VENDOR PAY	\$134.27
000000349	02/24/2025	00338	TROIKE, SHARON	ACH VENDOR PAY	\$154.35
000000350	02/24/2025	00755	ENVIRONMENTAL DESIGN GROUP	ACH VENDOR PAY	\$4,297.78
000000351	02/24/2025	envision group	ENVISION GROUP LLC	ACH VENDOR PAY	\$16,880.00
000000352	02/24/2025	02920	AMAZON CAPITAL SERVICES	ACH VENDOR PAY	\$1,002.33
000000353	02/24/2025	01429	GOODRICH, ELAINA	ACH VENDOR PAY	\$200.31
000000354	02/24/2025	brackett, kasha	BRACKETT, KASHA	ACH VENDOR PAY	\$185.17
000000355	02/24/2025	00019	BARBERTON LAUNDRY AND CLEANING	ACH VENDOR PAY	\$45.82
000000356	02/24/2025	01206	FRANCE, JEFFREY	ACH VENDOR PAY	\$97.47
000000357	02/24/2025	00307	MERRICK ENTERPRISES	ACH VENDOR PAY	\$1,125.00
000000358	02/24/2025	00312	EXIT 11 TRUCK TIRE SERVICE	ACH VENDOR PAY	\$630.00
000000359	02/24/2025	00452	BATTERIES PLUS #165	ACH VENDOR PAY	\$83.52
000000360	02/24/2025	00745	CUYAHOGA LANDMARK INC	ACH VENDOR PAY	\$6,496.22
000000361	02/24/2025	00908	BROGAN, RICHARD	ACH VENDOR PAY	\$85.00
000000362	02/24/2025	02361	THE SOURCE INDUSTRIES	ACH VENDOR PAY	\$652.00
000000363	02/24/2025	cintas corp #11	CINTAS CORPORATION NO 2	ACH VENDOR PAY	\$894.72
000000364	02/24/2025	four points	FOUR POINTS ARCHITECTURAL SERVI	ACH VENDOR PAY	\$4,850.75
000000365	02/24/2025	01144	TM & L ENTERPRISES LLC	ACH VENDOR PAY	\$1,097.50
000000366	02/24/2025	01863	MASTHEAD HOLDINGS LLC	ACH VENDOR PAY	\$261.93
000000367	02/24/2025	01953	HISSONG KENWORTH INC	ACH VENDOR PAY	\$104.08
000000368	02/24/2025	02145	J.A.N. SERVICE INDUSTRIES INC	ACH VENDOR PAY	\$3,109.00
000000369	02/24/2025	barker, nicholas	BARKER, NICHOLAS	ACH VENDOR PAY	\$93.15
000000370	02/24/2025	charter communicati	CHARTER COMMUNICATION - INTERNE	ACH VENDOR PAY	\$1,124.52
Grand Total:			Number Of Checks: 25		\$43,916.32

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000065136	02/24/2025	01944	AKRON TRACTOR & EQUIPMENT	Checks for 0001	\$425.63
0000065137	02/24/2025	01551	AKRON UNIFORMS	Checks for 0001	\$842.97
0000065138	02/24/2025	at&t mobility national	AT&T MOBILITY II, LLC	Checks for 0001	\$1,454.44
0000065139	02/24/2025	01588	BATH TRACTOR	Checks for 0001	\$363.30
0000065140	02/24/2025	BCFR YOUTH PREV	BCFR YOUTH PREVENTION	Checks for 0001	\$244.50
0000065141	02/24/2025	chris' carpet care	BOARD, CHRISTOPHER	Checks for 0001	\$450.00
0000065142	02/24/2025	00935	BUREAU OF WORKERS COMP	Checks for 0001	\$77.00
0000065143	02/24/2025	00646	C & L SHOES INC	Checks for 0001	\$400.00
0000065144	02/24/2025	02196	CARGILL INC	Checks for 0001	\$38,804.34
0000065145	02/24/2025	00623	CLEMANS, NELSON & ASSOC INC	Checks for 0001	\$8,888.00
0000065146	02/24/2025	02974	CORO MEDICAL LLC	Checks for 0001	\$7,205.00
0000065147	02/24/2025	emergent health care	EMERGENT HEALTH CARE SOLUTIONS	Checks for 0001	\$1,687.50
0000065148	02/24/2025	01332	FAIRLAWN AREA CHAMBER COMMERC	Checks for 0001	\$340.00
0000065149	02/24/2025	01029	FISHER FENCE INC	Checks for 0001	\$600.00
0000065150	02/24/2025	genuine parts compa	GENUINE PARTS COMPANY INC	Checks for 0001	\$291.85
0000065151	02/24/2025	01257	KIRBY BUILT	Checks for 0001	\$3,496.66
0000065152	02/24/2025	02931	KRONOS SAASHR INC	Checks for 0001	\$2,891.12
0000065153	02/24/2025	00151	LEADER PUBLICATIONS	Checks for 0001	\$92.75
0000065154	02/24/2025	01806	LOWES COMPANIES	Checks for 0001	\$595.21
0000065155	02/24/2025	00111	MONTROSE FORD	Checks for 0001	\$431.82
0000065156	02/24/2025	03024	Central Region - CCOA Lockbox	Checks for 0001	\$215.11
0000065157	02/24/2025	00722	OHIO FIRE & EMERGENCY SERVICES F	Checks for 0001	\$25.00
0000065158	02/24/2025	00812	PARKER TRUCK & TRAILER	Checks for 0001	\$410.00
0000065159	02/24/2025	00631	QUADIENT FINANCE USA INC	Checks for 0001	\$203.45
0000065160	02/24/2025	r2k contracting	R2K CONTRACTING	Checks for 0001	\$350.00
0000065161	02/24/2025	02536	SHELLY MATERIALS INC	Checks for 0001	\$1,862.39
0000065162	02/24/2025	Summit County Fisca	SUMMIT COUNTY	Checks for 0001	\$1,587.90
0000065163	02/24/2025	kristen m scalise	SUMMIT COUNTY FISCAL OFFICE	Checks for 0001	\$2,249.88
0000065164	02/24/2025	summit esc	SUMMIT EDUCATIONAL SERVICE CENT	Checks for 0001	\$35.00
0000065165	02/24/2025	treasurer state of ohi	TREASURER STATE OF OHIO	Checks for 0001	\$92.00
0000065166	02/24/2025	01420	UNITED RENTALS	Checks for 0001	\$314.00
0000065167	02/24/2025	00414	UNIVERSITY OF AKRON	Checks for 0001	\$700.00
0000065168	02/24/2025	00580	VISION GRAPHICS & PRINTING	Checks for 0001	\$387.03

Grand Total: Number Of Checks: 33 \$78,013.85

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
000000594	02/24/2025	00015	OHIO EDISON	EFT for 0001-TRUST	\$14,757.39
000000595	02/24/2025	00166	ENBRIDGE GAS OHIO	EFT for 0001-TRUST	\$190.48
000000596	02/24/2025	00718	HUNTINGTON MASTERCARD	EFT for 0001-TRUST	\$10,712.00
Grand Total:			Number Of Checks: 3		\$25,659.87

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000065135	02/12/2025	fossil industries	FOSSIL INDUSTRIES INC	Checks for 0001	\$448.00
Grand Total:			Number Of Checks: 1		\$448.00

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
2.10.25	Joyce Balli	Surface Water Management question	Sharon Troike
2.10.25	David Quintero2.10.25	FW_ Let's erase that 1-star review for Bath Police Department - no results, no pay.	Sharon Troike
2.10.25	Kitty Butler	Discover booklet	Elaina Goodrich
2.10.25	Matt Germann	Parks Administrator	Elaina Goodrich
2.12.25	Patrick Sned	Meeting Request Tractor Trailers on our roads	Sean Gaffney
2.14.25	Gwynn Stewart	American Road Ad Opportunity to Benefit Ohio Byways and Support Ohio Byway Links	Elaina Goodrich
2.17.25	Carlos Rivera	Motus updates	Elaina Goodrich

BATH TOWNSHIP BOARD AND COMMITTEE LOGS

Chief of Police Report
February 24, 2025

Recommendations:

Recommend the hiring of Amanda Carey as a part-time Communication Specialist at a rate of \$25.43 effective March 2, 2025, and subject to compliance with all rules and regulations of Bath Township, along with a one-year probationary period.

Recommend the hiring of Emily Mullenix as a part-time Communication Specialist at a rate of \$25.43 effective March 2, 2025, and subject to compliance with all rules and regulations of Bath Township, along with a one-year probationary period.

February 24, 2025

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
Fiscal Officer – Laura Tuttle
Bath Administrator - Vito Sinopoli

Fire Department

Rob Campbell, Fire Chief

Recommendations:

No recommendations at this time.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 2-24-2025 MEETING

Roads:

Bath Township Service Department - 2024 Annual Report:

Recommendations:

Recommendation to purchase thirteen vehicle radios from VASU Communications, at a cost not to exceed \$41,000.00.

Recommendation to accept the change order with Classical Construction for the shingle replacement of the Service Department building in the amount of \$33,500.

BATH PARKS DIVISION

AGENDA FOR THE 2.24.2025 TRUSTEE MEETING

Bath Township Parks - 2024 Annual Report

Recommendations:

No recommendations at this time.



To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: February 24, 2025
Re: Administrator's Report – 2/24/25

REPORT:

none

RECOMMENDATIONS:

1. Recommendation to accept a \$400 from Dr. Robert Kroeger via the Summit County Historical Society to support the Discover Bath Barns Subcommittee in its goals of preserving and interpreting the history of Summit County and Akron.
2. Resolution 2025-10 Organization Amendment 03 Cemetery Plot Buyback



BATH TOWNSHIP DONATION APPLICATION

All grants/donations must be preapproved in writing by the Board of Trustees and the Board reserves the right to refuse to accept any gift for any reason.

Complete if the application is on behalf of an individual.

Check box for Anonymous Donations

Name of Individual or Contact: James McClellan

Address: 1026 Rambling Way

City: Bath State: Oh Zip: 44333

Phone Number: 7039444719 Email: macmcclellan@yahoo.com

Complete if the application is on behalf of an entity.

Check box for Anonymous Donations

Name of Entity: Summit County Historical Society

Name of Individual making application on behalf of Entity: Leianne Neff Hepner

Phone Number: 3305351120 Email: leianne@summithistory.org

Total Financial Donation(s) to Bath Township: \$ 400

Description of Non-Financial Donation: _____

Date of Donation(s): Feb 14, 2024

If the donation(s) is for any specific purpose, provide an explanation of the purpose(s) for which the donation(s) is being made:

This donation is on behalf of Dr Robert Kroeger, via the Summit County Historical Society and it is designated to support the Discover Bath Barns Committee.

**If additional space is needed, please attach additional sheets with this information to this form.*

Purpose of Entity: If commercial, please provide a description of the nature of the commercial enterprise(s) of the entity. If Not-For-Profit, please provide a description of the charitable causes supported:

SCHS: preserve and interpret the history of Summit County and Akron.

Dr. Robert Kroeger: Nationally recognized barn artist and author.

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 24th DAY OF FEBRUARY 2025. THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 P.M. IN THE TRUSTEES MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2025-10
AMENDMENT 03
TO AMEND THE 2025 ORGANIZATIONAL RESOLUTION**

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2025 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2025; and,

WHEREAS, after review, the Board of Trustees has decided to revise and update the 2025 Organizational Resolution to add the following information:

1. To amend Section O- Cemeteries to include the following:
 28. Cemetery Plot Buyback Eligibility:
 - a) Bath Township may offer to repurchase unused cemetery plots from owners or their legal heirs under the following conditions:
 - The plot must be unused and free of any encumbrance.
 - The seller must provide proof of ownership, such as the original purchase agreement, deed, or other relevant documentation.
 - The request for buyback must be submitted in writing to the cemetery sexton.
 - b) Bath Township may repurchase eligible cemetery plots at the current plot price.
 - c) Upon approval of the buyback request, Bath Township shall process payment to the seller within [10] days.
 - d) The seller must execute any necessary legal documents to transfer ownership back to Bath Township.
 - e) Bath Township reserves the right to deny buyback requests if the plot is subject to restrictions that prevent resale.
 - f) Bath Township may adjust the buyback price in cases of special circumstances, such as significant changes in market conditions.
 - g) No cemetery plot buybacks will be allowed in Bath Center Cemetery, Stony Hill Cemetery, and East Bath Cemetery.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2025 Personnel Policy Manual and Organizational Resolution to include the updated information in the attachments and shall be retroactively effective as of January 1, 2025.

_____ seconded the amendment; and the Fiscal Officer called the roll:

Mrs. Goodrich,
Mrs. Troike,
Mr. Gaffney,

Resolution

Laura Tuttle, Fiscal Officer

February 24, 2025
Date

Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice-President
Bath Township Board of Trustees

Sean F. Gaffney, Trustee
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated February 24, 2025.